

Gull Lake Sewer & Water Authority

P.O. Box 458 - 11829 E. M-89
Richland, Michigan 49083
Phone: (269) 731-4595
Fax: (269) 731-2596
E-Mail: gullakesewer@tds.net

AUTHORITY BOARD MEETING

Tuesday March 2, 2010

11:00

SPECIAL MEETING: In lieu of the regular February 25th meeting that was moved to March 2nd
A light luncheon will be served at the close of the meeting.

Page #

CALL TO ORDER/ROLL CALL REVIEW AND SET AGENDA

**MINUTES OF February 9th special meeting + February 22nd special meeting.
HEAR THOSE PRESENT (non-agenda items 2 minute limit)**

1-5

CORRESPONDENCE

Jon Scott	Pump Station Electrical Use for Laundromat	6
Scott Borling, City Clerk	Review of minutes for Kalamazoo City Commission	7-10
Bruce Dean, Ross Township	Sullivan Sewer Lead + Connection Fee Issues	11-15
Manhole - Pipeline Camera	Grand Rapids visit to view manhole camera - GIS project	16
Insurance for Flook Solutions, LLC	Proposed add-on to additionally insured approved by underwriters	17-18
FCC Inc	Apparent low bidder for Office Project	19-20
MDOT - Bob Coy	Proposed driveway entrance sign on eastbound M-89	21

NEW BUSINESS

Proposed visit from Gr. Traverse BPW	Update - informal meeting planned for March 1st, 4:30 pm-not confirmed	22
Preliminary Budget review	Draft 2010-2011 Budget + financial review- Final review to be 3/25 (will be forwarded by email prior to board meeting)	handout

PROJECT UPDATE

Office remodel + improvements	Recommendation - Proposed budget for Office Project	23
	Information copy - Contract with Dave Flook of Flook Construction, LLC (attorney approved - prior board approval)	24-31
	Recommendation - Contract with FCC, Inc. for Office Project \$323,355 (will be forwarded upon review by attorney)	handout
	Proposed Groundbreaking ceremony - suggestions, procedures?	handout
D. Avenue West Project	Correspondence copies - Update of project status + Village meeting	32-37
30th Street Gravity Design	Update on design status	

OLD BUSINESS

Update from Orlando Manhole class	BB + JD attended 2-day class - \$2,868 expended; Good feedback	No atch
Insurance proposals fr: competing firms	Update	No atch
Sewer Connection Fee issues	No response yet - item to be taken off of agenda	No atch
Water Connection Fee issues	On-going project to review and establish appropriate fees in Twnp/Village	No atch
Manhole inspection / Inflow / Infiltration project	On-going project - 2010-2012 +	No atch
Charleston Township Sewer	On-going project - reviewing existing list of customers	No atch
Comstock Township Sewer + Water	On-going project - review with Tim Hudson	No atch
Easement releases	On-going project - coordinate with scanning file to GIS	No atch
Augusta	Lift Station #1 protection not yet initiated - Pierson to respond	No atch
IT Right - back up contract	No response yet from IT Right	No atch
Personnel policy	Pierson to review vacation policy and determine if changes are needed	No atch
GIS improvements	On-going project	No atch

FINANCIAL REPORT

Financial report through 1/31/10
Bills paid and payable
Approve Prein & Newhof monthly invoices

38-44

CLOSING COMMENTS

ADJOURN MEETING

Next meeting: March 25th: Budget meeting and other business: 1:00 pm